

Targeted Monitoring Review Process Agenda



Purpose

To determine LEAs compliance with the fiscal and programmatic requirements of the Elementary and Secondary Education Act (ESEA), as amended by the Every Student Succeeds Act (ESSA).

To ensure LEA is fulfilling assurances and following program plans provided in the Consolidated Application for ESSA-Funded Programs.

To provide technical assistance and support which builds district capacity to develop and implement high-quality programs.

To ensure all children are provided significant opportunities to receive a fair, equitable, and high-quality education, and to close educational achievement gaps.

Programs to be Monitored

Title I, Part A:
Improving Basic
Programs

Title I, Part C:
Education of
Migratory Children

Title I, Part D:
Neglected and
Delinquent Programs

Title II, Part A:
Supporting Effective
Instruction

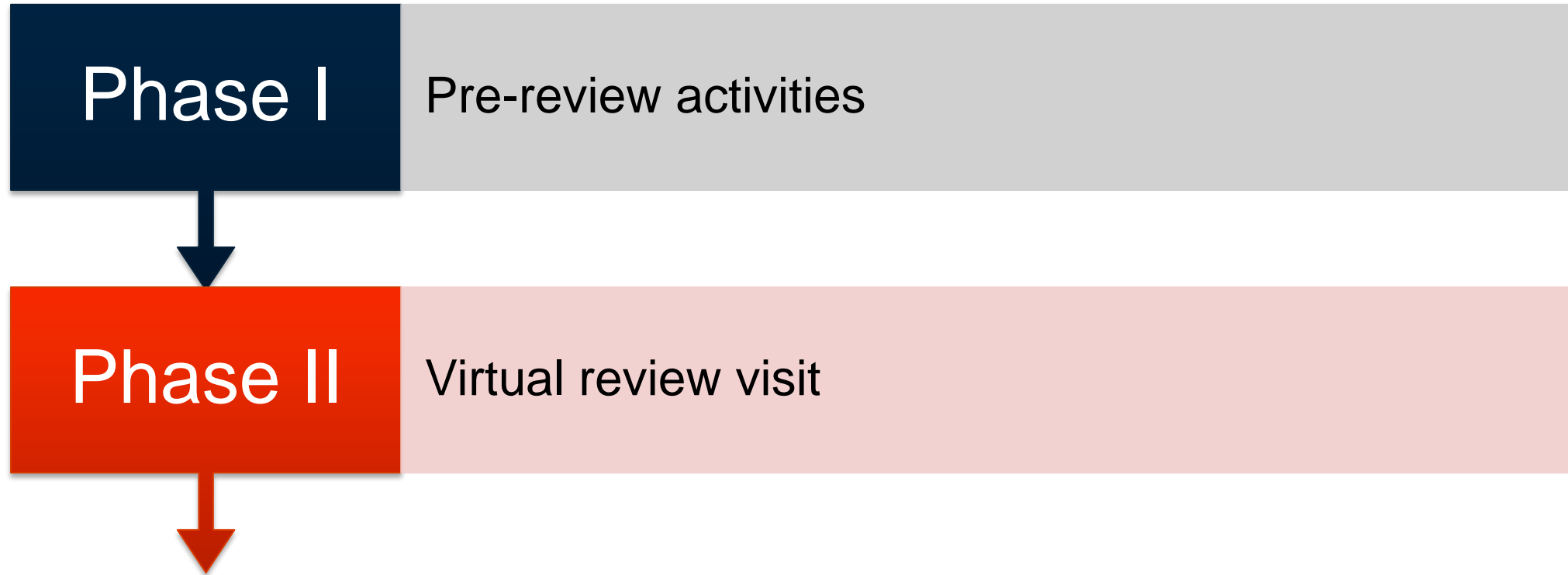
Title IV, Part A:
Student Supports
and Academic
Enrichment

Title V, Part B: Rural
Low-Income
Students

McKinney-
Vento Homeless
Education

American Rescue
Plan Homeless
Children and Youth
(ARP HCY) I and
ARP HCY II

Overall Process



Phase I: Pre-review activities

1

Establish contact with NYSED reviewer and set dates for virtual review visit

2

Complete and submit online Targeted Monitoring Review survey in the Business Portal

3

Administer Title I teacher survey and private school survey

4

Review preliminary ratings and work with NYSED reviewer to create virtual visit schedule

Phase II: Virtual Review Activities

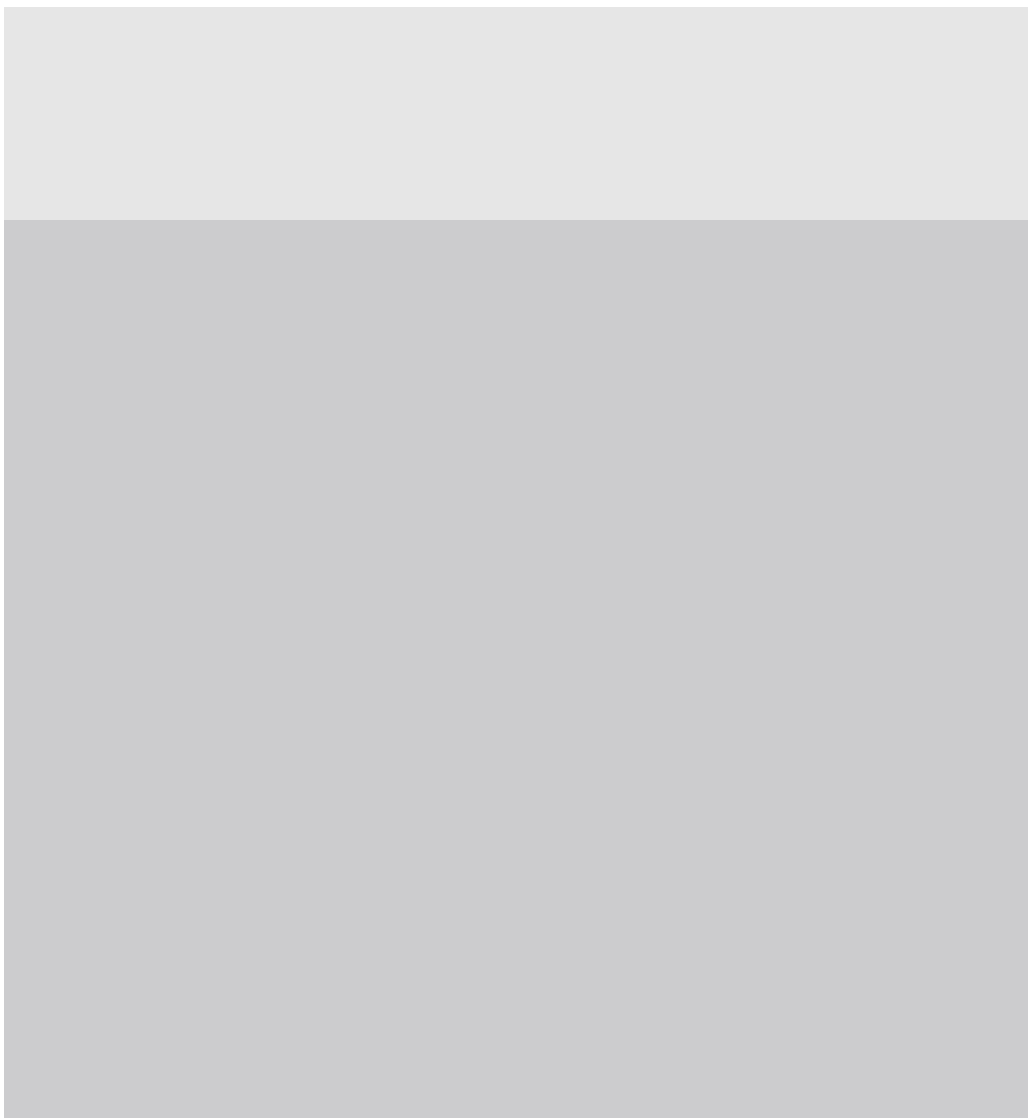
Phase III: Follow-up Activities

Following the virtual visit, the LEA will have 5 business days to upload additional materials before resubmitting to address preliminary ratings

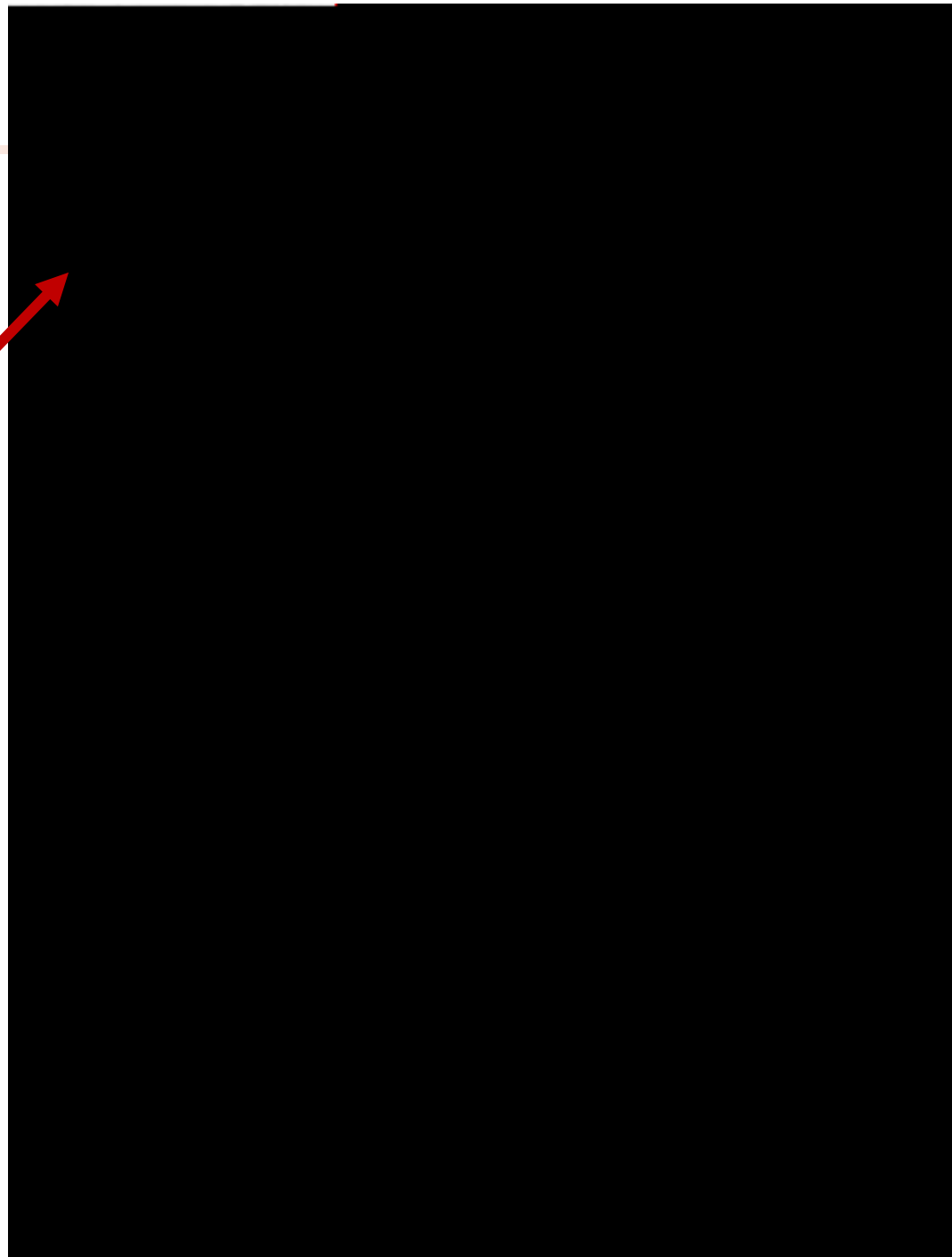
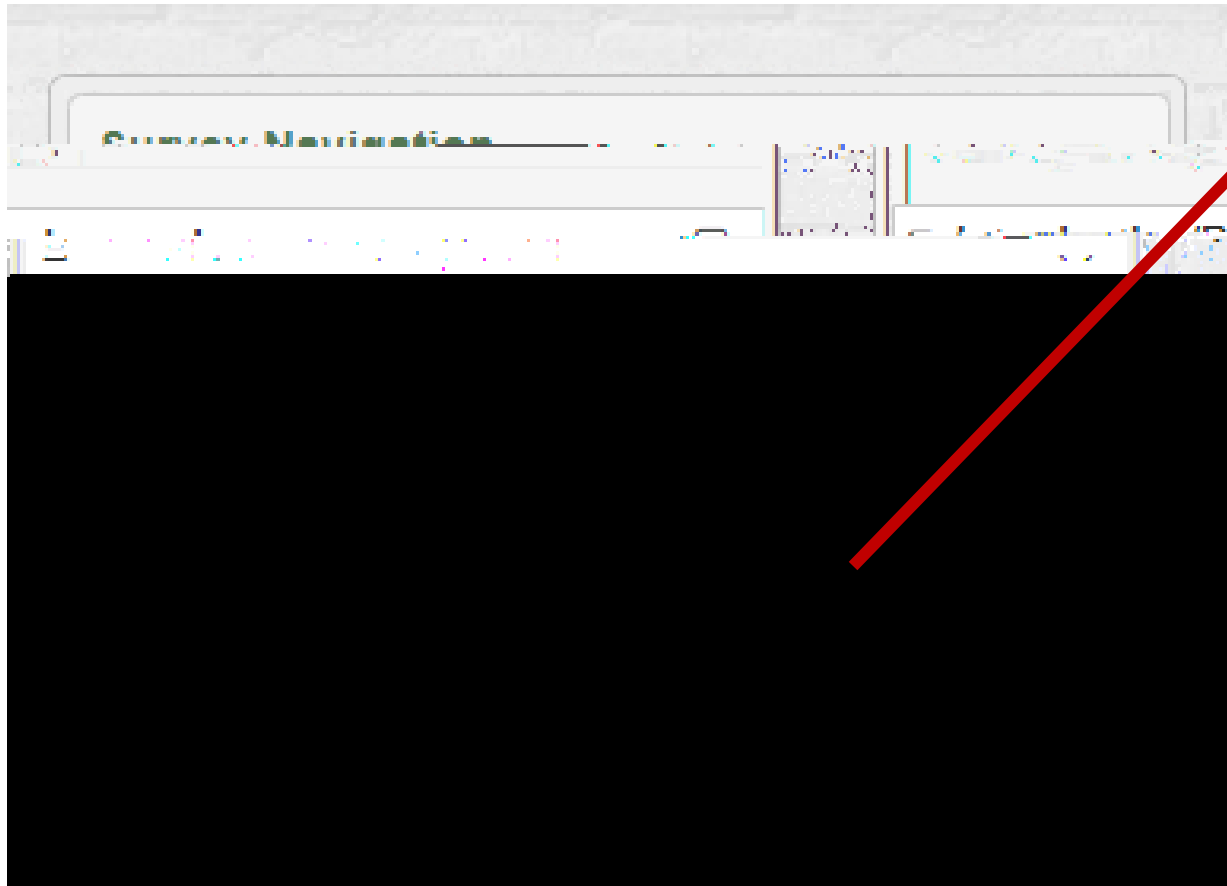
Once resubmitted, NYSED will provide final ratings, Corrective Actions, and Required Actions to the LEA within 30 days

LEA will then have 30 days to provide evidence of completed Corrective Actions and resubmit (should additional time be required, the LEA may request an extension)

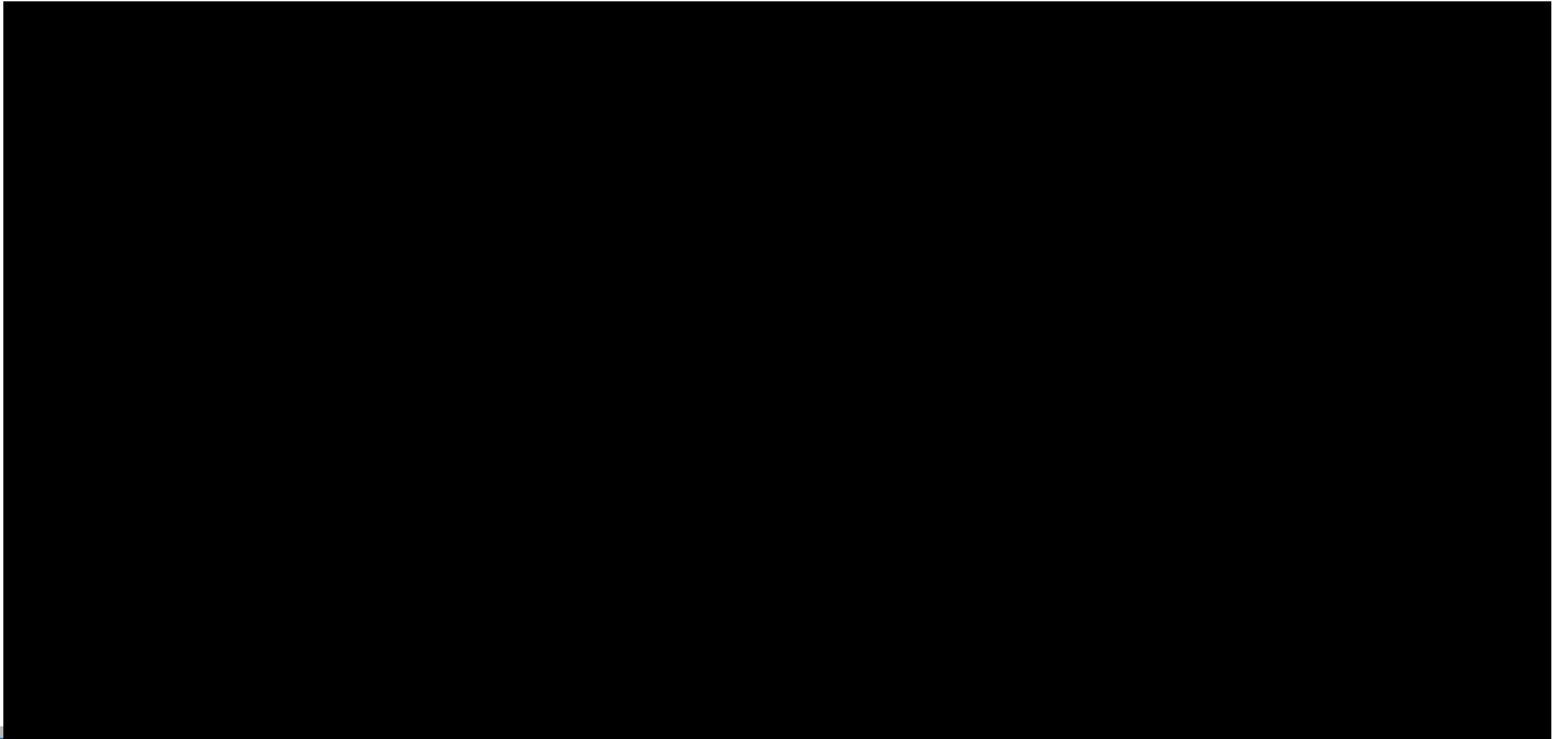
Once all compliance issues have been addressed, the review will be approved and the LEA will receive notification that Targeted Monitoring Review is completed



Sections of the Review



Indicators



Compliance Status Definitions

Met Requirements indicates that the LEA documents reviewed were fully in compliance with federal and State requirements.

Met Requirements with Recommendation indicates that the LEA documents reviewed were in compliance with federal and State requirements, but that the LEA may improve the quality of their program implementation and/or documentation by implementing the NYSED-provided recommendations. Recommendations serve as technical assistance and the LEA is not required to take immediate action.

Partially Met Requirements with Required Action indicates that the LEA documents reviewed were substantially in compliance with federal and State requirements, but that the LEA must improve the quality of their program implementation and/or documentation by implementing the NYSED-directed action. The LEA is required to respond to a required action within its Corrective Action Plan.

Finding with Corrective Action indicates that the LEA is not in compliance with federal and State requirements. The LEA must implement the NYSED-directed Corrective Action(s) within its Corrective Action Plan.

Things to Consider to Get Started

The review is based on your 2023-24 Consolidated Application for ESSA-Funded Programs, so you may want to have copies of the needs/goals, budgets, and any subsequent amendments available for discuss during the review.

Identify appropriate personnel to contribute to the monitoring review based on program areas.

Ensure all personnel who are contributing to monitoring review have appropriate access to both the Consolidated Application and Monitoring R (appropriat)1.7Au034 TD

Things to Consider when Uploading Materials



Refer to the Recommended Evidence column or the Indicators and Evidence Guide document to identify appropriate materials.



Ensure that evidence is aligned to program title; for example, Title I indicators should only include evidence that applies to Title I, etc.



Ensure that evidence is uploaded for all applicable programs in indicators which address multiple programs. For example, for General Fiscal indicators, evidence is required for Title IA, IIA, IIIA, IVA, and VB.



Label evidence specific to program title and indicators.



Provide a key for fiscal account codes to facilitate accurate review of fiscal documents

Additional Resources



Office of ESSA-Funded Programs Website

<http://www.nysed.gov/essa/schools/consolidated-application>

Compliance Monitoring Information and Materials

<http://www.nysed.gov/essa/compliance-monitoring-and-technical-assistance>

Program Area Guidance

<http://www.nysed.gov/essa/guidance>

ESSA-Funded Programs Calendar of Reminders

<http://www.nysed.gov/essa/essa-funded-programs-calendar-reminders>

Accessing Resources Online

- To access the Business Portal and for additional guidance and support, please

Next Steps

Log in to the online portal to view the monitoring survey

Review all materials included in the notification email

NYSED reviewer will contact you to virtual review dates and office hours session

Gather and upload evidence to the monitoring survey

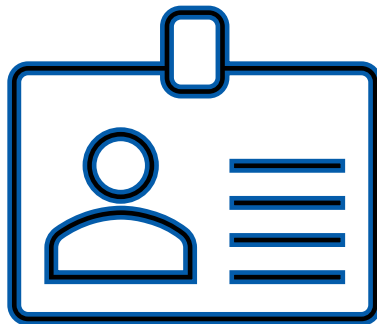
Submit completed monitoring review survey by **February 12**

Contacts

Program Area Support:

Contact the NYSED reviewer identified in your notification letter

Office of ESSA-Funded Programs at 518-473-0295 or conappta@nysed.gov



Technical Support:

Questions related to user accounts, password resets, the SEDDAS application, please contact SEDDAS@nysed.gov

Assistance with navigating the survey, please contact the NYSED reviewer identified in your notification letter



**Thank You for Your
Continued Collaboration!**

Questions

